Automated Communication Exchange System - ACES
Employer Release Notes – May 21, 2001

A new release of ACES was implemented on the evening of May 20, 2001. If you are currently using ACES, you will see the following changes when you use ACES on Monday, May 21, 2001.

The changes in this release are "batch" related. This means that you will not see changes directly on the Internet Forms or File Transfer screens. The changes made in this release will be reflected in the transaction statuses that you receive in the detailed and/or summary reports retrieved from the Status/Retrieve Files function.

CHANGES and ENHANCEMENTS

1. **New ACES Processing Detail Report** – a new detailed report is now available. The report will provide a detailed listing of the transaction statuses for a specific **User Id**. That is, you will be able to view a report that displays all the transactions and statuses submitted by a specific user within your agency. To locate the detail report by User ID, look for the report description that reads: "The Detail report for [user ID] was created for Tracking ID(s) _____."

   NOTE: All other existing batch processing summary and detail reports are still available. You will now have a total of 3 types of detail reports the summary report to choose from.

2. **Health Event Effective Date complies to HIPPA rules (New Health Enrollments)** – the Health Event Effective Date entered will now be checked against HIPPA rules. If the date entered is incorrect, the system will derive the correct date. An informational message will be provided on the detailed report if the effective date entered by the user was changed by the system. The message will provide the date entered by the user and the actual date used by the system.

3. **File Transfer Employers only: Appointment Date edit for Non-PERS members** – ACES File Transfer users can now submit appointment dates that are more than three years in the past for *non-PERS members*. However, appointment dates for *members* must still be within three years.

4. **Populating Medical Group in New Health Enrollment, Change Medical Group and Change Appointment screens** – ACES batch will now automatically derive and populate the medical group for employers with only **one** Medical Group. All other employers are still required to select a medical group from the drop down listing. This change primarily effects employers like Assembly Rules Committee where there is no option to select for the Medical Group field.

5. **ACES Processing Summary totals** – The number of New Transactions and Outstanding Transactions found in your ACES Processing Summary reports should now reflect an accurate count of transactions submitted.

6. **Changes from Manual Correction to Agency Error** – The Internet Forms function displays a drop down listing of all health plans. If the health plan selected is outside the subscriber's geographical or zip code area, you will now receive an Agency Error message in your detailed report with a message that reads: "Subscriber is trying to enroll in a health plan outside his/her service area. Or, a plan rollover to an active

health plan must be processed before completing this transaction." You will be responsible for correcting this error.

- To correct this Agency Error, select another health plan that is available in the subscriber's area and resubmit the transaction.

7. **Transaction effective dates** -- If a previous transaction was submitted and processed with an effective date that is later than the current transaction submitted, ACES will accept the new transaction and assign a status of Manual Correction. HBSD staff will then manually update the system with the correct effective date and change the status to Completed. You will receive notification of this change on the next detail report created.